



APPLICATION FORM FOR ENTERTAINMENT TEAM MEMBERS (ENTZ)

Please complete this form and return it to Catherine Chau (catherine@oxss.co.uk) with a copy of your CV.

PERSONAL INFORMATION

FIRST NAME:	
FAMILY NAME	
HAVE YOU BEEN KNOWN BY ANY OTHER NAMES?	
IF SO, PLEASE LIST ALL NAMES, TOGETHER WITH THE DATE THAT YOUR NAME CHANGED:	
CURRENT ADDRESS:	
DAYTIME PHONE NUMBER:	
MOBILE PHONE NUMBER:	
EMAIL ADDRESS:	
NATIONAL INSURANCE NUMBER:	
DO YOU HAVE THE RIGHT TO WORK IN THE UK?	
WHAT IS THE DATE OF YOUR MOST RECENT ENHANCED DBS CERTIFICATE?	
WHAT IS YOUR DBS NUMBER?	

OXFORD SCIENCE STUDIES, 1 LONDON PLACE, OXFORD, OX4 1BD, UNITED KINGDOM

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OXFORD INTERNATIONAL SCHOOL LIMITED TRADING AS OXFORD SCIENCE STUDIES – COMPANY REGISTERED IN ENGLAND & WALES No. 10519759.

EMPLOYMENT HISTORY

Please give details of your previous employment history (paid and voluntary), starting with your current/most recent job.

FROM (MONTH & YEAR)	TO (MONTH & YEAR)	NAME & ADDRESS OF EMPLOYER	POSITION HELD	REASON(S) FOR LEAVING

OTHER INFORMATION

<p>IF YOU ARE DISABLED, ARE THERE ANY SPECIAL ARRANGEMENTS THAT WOULD BE REQUIRED TO ENABLE YOU TO ATTEND AN INTERVIEW?</p>	
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SAFEGUARDING

Oxford Science Studies is fully committed to safeguarding and protecting children, young people and adults, equality and diversity, and there will be a rigorous selection process. Therefore, all staff must fully assist in helping Oxford Science Studies to complete their ENTZ file. To do so, if asked to attend an interview, we will need you to bring in the following documents, all of which must be the originals:

- Your DBS or the supporting documentation in order to apply on your behalf
- Sight of your original Passport (and visa if applicable)
- Evidence of your right to work in the UK (if relevant)

REFERENCES

By completing the next two boxes, you agree to us contacting them for a reference. The first MUST be from your current/most recent employer.

NAME OF REFEREE	
COMPANY NAME	
CONTACT PHONE NUMBER AND EMAIL ADDRESS	

NAME OF REFEREE	
COMPANY NAME	
CONTACT PHONE NUMBER AND EMAIL ADDRESS	

If your current role does not work with children, please supply a third referee.

NAME OF REFEREE	
COMPANY NAME	
CONTACT PHONE NUMBER AND EMAIL ADDRESS	

DISCLOSURE & BARRING SERVICE CHECKS

Oxford Science Studies complies fully with the DBS Code of Practice. As such, we ask to see a copy of your DBS. If you are not willing for us to have a copy, we still ask to see the certificate and will make a note of the disclosure number, date of issue and any relevant convictions.

If you do not have a DBS, we will apply for one on your behalf. In order to do this, we will ask you for certain documents. If you have any criminal convictions, cautions, including those regarded as spent and not are not included on any government list of regulatory body, you must disclose them in the below box.

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GDPR CONSENT

I agree to give my consent for Oxford Science Studies to keep my details for the purpose of the tutor file to offer me work in the future until . Please note that 01/12/28 is the latest date we currently

have, but if you have decided you would like to be removed earlier than the agreed date, please email catherine@oxss.co.uk.

I agree to the above declaration (please tick)

ALL APPLICANTS MUST SIGN THE DECLARATION BELOW

DECLARATION:

The information provided in this application form and any supporting documentation is true and complete. I understand that any offer of work will be conditional upon satisfactory screening (including references and DBS checks). I agree that any deliberate omission, falsification or misrepresentation in the application form or supporting documentation will be grounds for terminating any future work.

I agree to the above declaration (please tick)

I consent to the information given in this application form and accompanying supplements being stored and processed in accordance with the Data Protection Act 1998.

SIGNED:

DATE: